



Reference no

SWW 39

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Zeals Village Design Statement Working Party		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Mere
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	TO PREPARE AND PUBLISH A COMPREHENSIVE VILLAGE DESIGN STATEMENT FOR ZEALS UNDER THE GUIDANCE OF WILTSHIRE COUNCIL FORWARD PLANNING DEPARTMENT.
Where will your project take place?	WITHIN THE VILLAGE OF ZEALS
When will your project take place?	BETWEEN MARCH AND AUGUST 2010.
How many people will benefit from your project?	380 HOUSEHOLDS
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	THE COMMUNITY PLAN ENCOURAGES VILLAGES TO PREPARE SUCH STATEMENTS. ADVICE AND ASSISTANCE IS PROVIDED BY COUNCIL OFFICIALS AND DEPARTMENTS. 16

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

We do not currently have a parish plan, but one is under preparation. The VDS is a separate but linked document and very important in that, once prepared, published and subsequently adopted by Wiltshire Council, it has statutory implications..

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Afer the Wiltshire Core Strategy document was published, considerable concern over its implicatons for the Village was expressedby Zeals residents at the public meeting at the Village Hall in June 2009. Unanimous support was expressed by over 200 residents that a VDS should be prepared. The project will benefit the entire community by identifying the village character and give us a voice in the planning process.

Any other information about your project.

The VDS Working Party has taken advice and been supported and assisted by Wiltshire Forward Planning Department, Community First and the South West Wiltshire Department of Community Services.

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	3 <input type="text"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

If you were not awarded the full amount requested, what would be the impact on your project?

We would still undertake the voluntary work necessary. However, we would have to devote already scheduled volunteer effort to raising funds rather than progressing the project. Of necessity, the resultant document is likely not to be as readily usable and professional as those produced by other communities in the Wiltshire region.

How will you know whether your project has made a difference in the community?

When the Wiltshire Planning Department accept the document and use it when considering planning applications within the Parish of Zeals.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

We should like to progress this project swiftly. We believe a precedent has been set in that other parishes have received such assistance from Wiltshire Council.

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: NOT APPLICABLE

Month:

Year:

A - Total income:

£

B - Minus total expenditure:

£

Surplus/deficit for year: (A minus B)

£

Free reserves held:

£

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
	£		P/C
Large encapsulated map	£80	Own fundraising/reserves	£300
Production of display material	£200	from Zeals Book Fund	£
School and adult photo	£	Parish/town council	£
competition prizes	£50		£
ALL ABOVE FOR VILLAGE	£	Trusts/foundations	£
CHARACTERISATION DAY	£		£
	£	In kind	£
VDS DOCUMENT	£		£
production of 20page full colour	£	Other	£
document for printing aod emaili	£800		£
Print 10 copies of this document	£105		£
purchase of CDs to download	£		£
copies for further distribution	£20		£
Total Project Expenditure	£1,266	Total Project Income	£300
Total project income B		£300	
Total project expenditure A		£1,266	
Project shortfall A – B		£966	
Award sought from Wiltshire Council Area Board		£966	
Bank Details			
Please give the name of the organisations' bank account e.g. Barclays		Notwest	
Please give the title name of the organisations' bank account e.g. current		Current	

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Not applicable

b) How does your project work to promote inclusion, participation and good community relations?

By involving the whole community in the research process, and commenting and contributing to the

c) final document

d) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 17/03/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team